

District: Covington Independent School District
School: Glenn O. Swing Elementary

SELECTION AND IMPLEMENTATION OF DISCIPLINE AND CLASSROOM -MANAGEMENT TECHNIQUES POLICY

Mission Statement

It is the mission of Glenn O. Swing Elementary to provide students with opportunities that promote high levels of achievement and building a community that inspires students to give back and love learning.

Policy Statement

The faculty, principal and Student Support Team shall implement the District Code of Acceptable Student Behavior and Discipline. Copies of the District Code of Acceptable Student Behavior and Discipline shall be distributed in a timely manner each year to all staff and parents. The school's Student Support Team and staff shall review the District Code of Acceptable Student Behavior and Discipline and determine if the school needs additional discipline and classroom management measures. The SST team shall recommend additional discipline and classroom management measures to the school council for approval only when they are consistent with the district regulations. This school council policy shall also be consistent with the applicable indicators from the Standards and Indicators for School Improvement.

Glenn O. Swing Elementary teachers shall implement a classroom management plan (WILDCAT) in each classroom K-2 and color system in grades 3-5. Teachers will follow these plans and reward and deliver consequences according to this plan. Teachers will also implement our school wide tier 1 behavior program CHAMPS in classroom and common areas as necessary. Both Wildcat and CHAMPS plans will be communicated to parents and students at the beginning of each year.

Teachers who require assistance with a student shall call the office. Assistance will be sent to the classroom for situations where there may be safety issues or the disruption of classroom instruction. Depending on the issue, assisting staff may attempt to deescalate student in order to keep student in classroom (coaching/counseling call). A coaching/counseling call does not require a referral entered into Infinite Campus by teacher or administrator. Timeouts or other appropriate interventions will be provided by support staff as needed with the goal to return student to class as soon as possible.

If the situation escalates beyond a coaching/counseling call (such as acts of violence, extremely disruptive behavior, disrespectful behavior, defiance, etc...) teacher must enter behavior referral into Infinite Campus within 2 hours of incident in order for student to be provided with administrative consequences. Teacher must also email Behavior Coach that referral has been submitted. If teacher is unable to enter full incident into Infinite Campus within the 2 hour window, Behavior Coach must be emailed to alert as to the reason for the delay. Administrative

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consequences will follow disciplinary actions provided in District Code of Acceptable Student Behavior and Discipline. Situations will be handled at the discretion of the administrator with input from teacher where appropriate. Administration will consider if teacher makes request for specific type of disciplinary measure. Teacher may choose to enter referral into system and provide their own consequences as well.

Special area teachers and common area supervisors will follow same protocol as classroom teachers stated above. Teachers should be informed of discipline issues and consequences which take place in special area classes and common areas, but it will be the responsibility of these teachers to follow protocols listed above.

Date Adopted: 9/18/14

SBDM Council Members

Member	Date
<i>Janet Howard</i>	<i>9-18-14</i>
<i>Kimber Conlison</i>	<i>9-18-14</i>
<i>Ann Heath</i>	<i>9-18-14</i>
<i>Sarah Ball</i>	<i>9-18-14</i>